

## **Crew Briefing Reminder List**

### **CABIN**

- Head use
- Not to pump out when others are swimming if applicable
- Fresh Water tank switch over
- Water conservation. Tell captain when switching over tank.
- Oven and Stove use instructions
- Position of windlass reset switch.
- Battery isolation switch in case of electrical fire
- Hygiene
- No wet bodies inside cabin
- No sand inside cabin
- House tidiness rules: wet clothing, towels, food, cooler, bathrooms.
- Close hatches in cabin when underway
- Close hatches in saloon when raining at night
- Dealing with seasickness – take the helm.
- First aid location
- Shower pump switches
- Water pump switches
- Cabin lights switched

### **ON DECK**

- Extreme high tension on lines. Be careful when releasing. Wrap lines around the winch first.
- Whipping of jib sheet as the boat is tacked
- Sailing downwind: Walk on the boom side of the boat when going forward
- Fending off the boat with roving fenders not arms, legs and hands
- Wind in fishing line when approaching anchorage.
- Bow to helm communication signals
- Man over board routine. Follow my lead.
- Captain overboard. Appoint able body.
- MOB button on chart plotter
- Life jacket location
- Throwable lines and floatation device
- Watch elbows when starting the dingy engine.
- Pull dingy up to boat when anchoring or mooring
- Windlass use – let boat do the work
- Morning clean up and deck wash down